



## Inver Grove Heights Community Schools Curriculum Review and Development Timeline

		Year 1					Year 2					Year 3	Year 4	Year 5	Year 6	Year 7	Year 8								
		September	October	November	December	January	February	March	April	May	September	October	November	December	January	February	March	April	May	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8
<b>Define Student Learning Expectations</b>	Examine current program documents (data, research, local & state standards)		VTM 1																						
	Define program outcomes			VTM 2																		VTM			
	Revise curriculum maps focused on essential learning and student outcomes				GL/Dept																				
	Generate K-12 Scope and Sequence document						SubC																		
<b>Refine Student Learning Expectations</b>	Gather feedback from staff regarding drafts of outcomes - revise as necessary							ERD																	
	Cross team review of curriculum maps									VTM 1															
	Identify key performance indicators for measuring student progress toward outcomes										VTM 2												VTM		
<b>Finalization</b>	Revise Curriculum Documents - staff involvement and review - revise as necessary										GL/Dept														
	Review current instructional materials and identify gaps in resources											ERD													
<b>Instructional Materials Review</b>	Review samples of new instructional materials and evaluate													VTM 3											
	Rank Samples													VTM 3											
	Gather feedback from staff on highest ranked samples														Bldg										
<b>Approval Process</b>	Complete instructional material recommendations for Board Curriculum and Instruction Committee																SubC								
	Present recommendations to School Board for approval																	C&I							
<b>Post-Adoption Activities</b>	Implement/staff development																			GL/Dept					As Needed
	Develop common assessments, interventions, and enrichment activities																					GL/Dept			GL/Dept
	Assess implementation/gather data																					VTM			VTM
	Ongoing revision of curriculum maps																								GL/Dept

- VTM Vertical Team Meetings, 3 hours each, consisting of K-12 (preK-12 LA) staff from all buildings
- GL/Dept Elementary grade level meeting or secondary department meeting, 3 hours each
- SubC Subcommittee of Vertical Team members
- ERD Early Release Day designated meeting time
- Bldg Available for all building staff to review and give input via survey
- As Needed To be determined based on major revisions to curriculum maps and/or scope and sequence based on student performance indicators

Year 1 Best practice is to conduct Year 1 as soon as new state standards are available (prior to implementation and testing)